

Peak Rentals Wedding Planning Timeline

Print this sheet and tick tasks off as you go. Start about a year out and keep to the schedule, so the last few weeks stay calm. Get the terms of every booking in writing.

12 months before

- ☐ Decide the style of wedding, time of day and setting (indoors, outdoors, under a tent)
- ☐ Set your date and overall budget
- ☐ Book the ceremony and reception locations
- ☐ Hire a wedding planner or coordinator, if you're using one
- ☐ Choose your wedding party and colour scheme
- ☐ Start the guest list

Tip: Maritime wedding season runs late spring to fall, mostly on weekends. Popular dates and venues go first, so book early.

6 months before

- ☐ Book your rental company, caterer, music, florist and photographer
- ☐ Ask suppliers for references, or visit them in person
- ☐ For a tent wedding, book a site visit so we can confirm tent size and placement
- ☐ Start planning reception details: seating style, dance floor, bar and buffet

3 months before

- ☐ Finish the guest list
- ☐ Order invitations, with the full street address of the reception
- ☐ Finalize rentals for your maximum guest count; you can adjust once RSVPs are in
- ☐ Confirm dates and times with the caterer, florist, photographer and musicians
- ☐ Arrange transportation to the ceremony and reception
- ☐ Order the cake

2 months before

- ☐ Mail invitations, leaving time for RSVPs
- ☐ Arrange your marriage licence

1 month before

- ☐ Plan the rehearsal and rehearsal dinner (usually one or two days before the wedding)

- ☐ If the rehearsal dinner is at home, book its rentals and catering now
- ☐ Plan the wedding party luncheon or get together
- ☐ Decide where the guest book and gift table will go

2 weeks before

- ☐ Confirm wedding day transportation
- ☐ Arrange who moves flowers and decor from the ceremony to the reception
- ☐ Confirm guest accommodations

1 week before

- ☐ Give final guest numbers to Peak Rentals and your caterer
- ☐ Double check details with every supplier
- ☐ Plan the seating chart
- ☐ Make sure your marriage licence is in hand
- ☐ Hold the rehearsal and rehearsal dinner

1 or 2 days before

- ☐ Tent and rental delivery and setup, where the site allows; best for home and tent weddings
- ☐ Walk through the tent with our crew once it's up

Wedding day

- ☐ Rentals arrive first, if they couldn't come earlier
- ☐ Caterer, florist and photographer arrive and set up
- ☐ Celebrate

Questions or ready to book? Call us at 506-863-PEAK (7325), email info@peakrentals.com, or request a quote at PeakRentals.com.