

Peak Rentals Tent Site Prep Sheet

A tent goes up fastest and safest on a site that is cleared, marked and checked for buried lines before our crew arrives. Please finish these four steps before install day.

Four steps before install day

1. **Clear the area.** Move lawn furniture, toys, vehicles and anything else from where the tent will stand, and clean up pet droppings. Our crew does not move furniture, and a site that isn't ready can delay the install or add charges.
2. **Choose the spot.** Decide where the tent goes before we arrive. Once it's staked and raised, it can't be moved.
3. **Request utility locates.** Most tents are anchored with long steel stakes driven into the ground. Request a free locate at [ClickBeforeYouDig.com](https://www.clickbeforeyoudig.com) or 1-800-663-9228 (Info-Excavation) at least five business days before install. In New Brunswick, also request an [NB Power underground locate](#) at 1-800-663-6272. In Prince Edward Island, also request a [Maritime Electric underground locate](#) at 1-800-670-1012 (they need at least five business days' notice). Utility companies don't mark private lines, so mark your own sprinkler lines, septic system, propane lines, and wires or pipes to sheds, pools or hot tubs.
4. **Flag the four corners.** Put a flag, stake or other marker at each corner of where you want the tent. We'll place it as close to your marks as the ground, trees and wires allow.

Site checklist

Tick each item, and tell us about anything you can't tick when you book. Most problems are easy to solve if we know ahead of time.

Space

- ☐ The area is big enough for the tent plus about 5 ft on every side for stakes and ropes
- ☐ The tent won't block doors, driveways, fire lanes or septic access
- ☐ Our truck can get within a short carry of the tent spot (note gates, narrow paths, soft lawns)

Ground

- ☐ The spot is as level as possible, especially if you're renting a floor or dance floor

- ☐ The ground drains well and doesn't puddle after rain
- ☐ We can drive stakes here. Tell us if it's pavement, a deck or gravel over rock, or if you don't want stake holes. We can stake through pavement and repair it afterwards, or use ballast barrels, which cost more.

Overhead

- ☐ No power lines over or near the tent area
- ☐ No low branches over the tent area, or you've told us about them

Underground

- ☐ Utility locate requested, ticket number: _____
- ☐ Private lines marked (sprinklers, septic, propane, wires or pipes to outbuildings)

Power and extras

- ☐ Power available within reach for lighting, or a generator is booked
- ☐ Washrooms arranged for your guest count, if the house won't do

Permission

- ☐ Owner's permission, if you don't own the property
- ☐ Any municipal tent or event permit checked (larger tents and public events often need one)
- ☐ Neighbours told the date, time and a contact number

On install day

- **Be there, or have someone there**, who can confirm the spot and answer questions. A quick walk around with our crew lead before staking saves surprises.
- **Leave the area clear** until the crew finishes. Keep kids and pets away from stakes, poles and moving equipment.
- **Walk through the tent** once it's up to check that everything is where you want it.
- **Expect the timing** to depend on your setup: a simple tent may go up the day before, while larger tents and floors can need two days.

Weather and safety

- Keep sidewalls ready to close if wind picks up, and never tie anything to the tent's ropes or poles.

- In high winds or thunderstorms, move everyone out of the tent until it passes.
- Don't move, loosen or remove stakes, ropes or weights. If anything looks loose or damaged, call us right away at 506-863-PEAK (7325).
- No open flames, fireworks or cooking inside the tent.

Questions about your site? Call us at 506-863-PEAK (7325) or email info@peakrentals.com and we'll help you plan it.